

## **Recycling Collection Containers for Condominium/Apartment Buildings**

To facilitate collection, the City and County of Honolulu's Recycling Office is offering your condo the use of 64-gallon, wheeled recycling carts for collecting deposit beverage containers and other recyclable materials. These are for use on your property, at no cost, and will remain the property of the City and County.

The carts are labeled so you can collect deposit containers separately by material type, plus collect non-deposit glass and newspaper. You may request up to 20 recycling carts (depending upon the size of your complex and storage space) and determine the labels on each. Labels will be applied to the lid and the front side of the containers and will read:

- “Beverage Containers - Plastic”
- “Beverage Containers - Glass”
- “Beverage Containers - Aluminum”
- “Glass – non deposit”
- “Newspaper”

You may request extra labels to change the designation for a cart should you find that you need more or less of a particular type.

### **Collection Service Options**

City recycling staff can provide assistance to identify recycling companies, collectors, redemption center/buy-back locations. Arrangements can be set up in numerous ways:

- Your condo could agree to a base charge to cover the collection service, and the collector would credit back the value of the deposit containers.
- If your condo can guarantee a minimum quantity of deposit containers to offset collection costs, the collector may establish a no-cost service.
- Your condo could limit collection to deposit containers only and negotiate a split of the nickel deposit value with a collector.
- Your condo could limit collection to deposit containers only and take them to a redemption center yourselves for the full deposit return.
- Your condo could collect deposit containers only and donate them to a non-profit organization offering pickup, such as the United Cerebral Palsy.

### **Recycling Can Help Decrease Refuse Costs**

No matter how you set up your recycling program, once it is in place, there will be less stuff in your trash dumpsters and an opportunity to reduce your hauling costs. When your trash hauling contract is up for renewal, take a look at options for re-negotiating your costs. To lower your disposal costs you must be able to reduce service by reducing the number of dumpsters, the size of the dumpsters or the pickup frequency. Your property management company and resident manager should be able to assist. You can also request technical input from the City's recycling staff.

Agreement and Request form for the recycling carts is attached. For additional information and assistance, please contact Irobela Wreagh at 768-3425 or email [iwreagh@honolulu.gov](mailto:iwreagh@honolulu.gov).

## **AGREEMENT AND REQUEST FOR RECYCLING COLLECTION CARTS**

The recycling carts will be provided for your building's use, but will remain the property of the City & County of Honolulu so the City can provide repair and replacement under the warranty. The condo/apartment building will be obligated to use the recycling carts only for the intended purpose -- to collect recyclable materials -- and to take steps to protect the containers from theft.

Below are guidelines that must be followed in using the recycling carts:

- The carts are to be used on your property to collect recyclable materials only – aluminum, glass, plastic, paper.
- The condo/apartment building cannot transfer the recycling carts to any other entity for use, and the carts cannot be used for anything other than the collection of recyclable materials.
- The condo/apartment management is responsible for coordinating the pickup and recycling of the materials you collect. City recycling staff can provide assistance to identify recycling companies, collectors, redemption center locations.
- The recycling carts must be kept secure. Remember, they have wheels and could be easily wheeled away. Please keep the carts in an area of your building/complex where they cannot be taken or chain them to an immovable object.
- Recycling carts cannot be altered. For example, you cannot remove any parts (wheels, handles, lids, etc.) or cut deposit holes in the lid. These carts are the property of the City and County of Honolulu and have a 10-year warranty. Any alteration to the cart would negate the warranty.
- Damaged carts should be reported to the City's Recycling Office to coordinate repair or replacement. Phone number 768-3200.
- In the event that the recycling carts are stolen, it must be reported to the police. Keep a record of the serial numbers of the carts you are given so this information can be provided in a police report, if necessary. Then notify the City's Recycling Office. The carts can be replaced if supplies are available.

Please be sure to inform everyone involved in your recycling program (e.g., residents, managers, maintenance staff) of the guidelines for using the recycling carts.

If you agree to the above guidelines, please provide the information on the back of this page and return by mail or FAX 768-3434. For more information contact **Irobela Wreagh** at **768-3425** or **iwreagh@honolulu.gov**.

**To:** The City's Recycling Office                      **FAX number:** 768-3434  
Attention: Irobela Wreagh  
1000 Uluohia Street, Suite 212 - Kapolei, HI 96707

**Our condo/apartment complex would like to accept the offer of the recycling carts for our recycling program. We agree to the City and County of Honolulu's guidelines for using the carts as previously stated.**

**From:**  
Condo Association/Apartment Name: \_\_\_\_\_

**Address:** \_\_\_\_\_

**Number of Buildings:** \_\_\_\_\_ **Number of units:** \_\_\_\_\_

**Board President:** \_\_\_\_\_  
\_\_\_\_\_  
(signature)

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Resident Manager:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Recycling Coordinator:** \_\_\_\_\_  
(If other than President/Manager)  
**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Date of Agreement/Request:** \_\_\_\_\_

**Quantity of recycling carts requested by type (maximum total of 20 bins).**

**# Beverage Container-Aluminum carts:** \_\_\_\_\_  
**# Beverage Container-Plastic carts:** \_\_\_\_\_  
**# Beverage Container-Glass carts:** \_\_\_\_\_  
**# Glass non deposit carts:** \_\_\_\_\_  
**# Newspaper carts:** \_\_\_\_\_  
**TOTAL** \_\_\_\_\_

**Note:** Carts must be picked up at City facility – you will be contacted to arrange a time.

**Do you need additional assistance with:**

- Planning and designing your collection system
- Identifying a collector, recycling company, or non-profit organization
- Resident education material

**Questions/Comments/Additional Requests:**

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